



國立彰化師範大學語文中心 短期華語班簡章

● 課程特色

- **精緻教學**：小班制教學，班級人數維持 5-12 人
- **多元課程**：從初階到進階都有開課，學生入學前有能力測驗。課程聽、說、讀、寫全方位並重
- **專屬輔導**：凡報名一週 8 小時以上之華語課程，將安排專屬華語小老師提供每週一小時免費的一對一課輔諮詢。
- **免費教師輔導時間**：每週安排華語教師的固定輔導時間提供學生免費諮詢服務
- 憑學員證可進入學校圖書館

● Program Features

- **Small Classes**: All classes are taught in small sizes, with 5 to 12 students in each class.
- **Various Options**: We offer classes from beginner's level to an advanced level. Students will take a placement test before school. We put emphasis on all four language skills, reading, writing, speaking and listening.
- **Personal Tutor**: We will assign a tutor who are trained by our teachers for students who register over 8 hour classes per week. Tutors will arrange 1-on-1 Academic Counseling one hour per week for free.
- You can use student ID to enter library.

● 招收學員

1. 已在臺居住且有合法簽證之外籍人士
2. 使用免簽、觀光簽短期來臺之外籍人士

● Recruiting information

1. **Foreigners who lived in Taiwan with formal visa.**
2. **Foreigners who take visitor visa or visa-free to Taiwan.**

● 申請方式

繳交 報名表及檢附資料

下載並填寫報名表後連同檢附資料送件

1. 電子郵件寄至：nancy0714@cc.ncue.edu.tw。
2. 郵寄至：500 彰化縣彰化市學士街 108 號。

● How to Apply

Submit your application documents

Fill out the application form

- 1、 email to: nancy0714@cc.ncue.edu.tw
- 2、 mail to: No.108, Xueshi St., Changhua City 500, Taiwan

● 檢附資料

1. 報名表
2. 護照或居留證個人資料頁面影本
3. 兩吋照片 1 張

● Application documents require:

1. Application Form
2. A photocopy of your passport and ARC's information page
3. A two-inch photo

● 收費標準 Charges

No. of Students 班級學生人數	Registration Fee 報名費	Tuition/Hourly 學費/小時	Application Rules 報名規則
1 對 1 One on One	NT\$100	來電洽詢 Contact us	1、 每週至少須排課 4 小時 。 At least four hours a week 2、 課程總時數須達 30 小時 或預付 3 個月 費用。 Total course hours must be more than 30 hours or pay for 3 months. 3、 教材費另計 Textbooks are not included in the fees (All sales of textbooks are final.)
2 人小班 Class of 2		來電洽詢 Contact us	
團體班 Group Class		NT\$200	

*每堂課 1 小時，包含 50 分鐘上課及 10 分鐘休息時間

*Each class is 1 hour, including 50 minute class time and 10 minute break time.

● 退費規定

1. 請至華語文辦公室申請退費。作業流程需 7-10 個工作天。
2. 退費規定依據「專科以上學校推廣教育實施辦法」
3. 「退款」僅包含學費，其他費用包含：報名費、保險費等均不退費。

● Refund Policy

- 1、 Please go to the language center office to apply for refunds. Average processing days for refund requests are 7-10 working days.
- 2、 The Refund Policy is based on the Ministry of Education's Guidelines for Colleges with Extension Education Programs.
- 3、 Only tuition fees are refundable. Other costs, including application fees and insurance costs, will not be refunded.

學費退費比例	申請時程
90%	課程開始前
50%	課程進行 1/3 前
不退費	課程進行 1/3 後

Refund Percentage of Tuition	Applications Submitted
90%	No later than the day before the program starts.
50%	before 1/3 of the program is completed
No refunds	after the program is 1/3 completed

- **付款方式**
 - ★學費僅收現金(新台幣) 或信用卡(Visa, MasterCard, JCB)。
 - ★學費需在抵達彰化後，至語文中心之華語組辦公室辦繳納。
- **Payment**
 - 1、 Tuition can be paid in cash (NTD only) or charge by credit cards (Visa, MasterCard, JCB).
 - 2、 Students must register and pay the tuition fees at the language center office which is in the Language Center Building after arriving in Changhua.

請依照您的中文程度選擇適合的課程，如需要任何建議歡迎來信洽詢。

Please choose the courses with your Chinese level.

If you need any help please feel free to contact us.

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